Get the Advantage

Students enrolled in public and private high schools have available to them the opportunity to earn college credit and advanced placement while enrolled in high school. Iowa Lakes and local school districts have partnered to offer programs from which the students may select. Enrollment in these programs is open to any eligible public or nonpublic high school student who has met the basic ASSET or ACT requirements for admission to Iowa Lakes. An eligible student is a 9th or 10th grade student who is identified as a TAG student by the high school’s criteria or an 11th or 12th grade student. Some of the benefits for students participating in these programs include:

- Savings on college tuition and book costs
- Receiving college and high school credit for completed course work
- Ease of transition from high school to college
- Developing career focus and achieving academic and personal goals
- Advanced enrollment standing when entering college
- No cost to the successful completer

Student Responsibilities

- Each student who attends Iowa Lakes is expected to pursue their studies in a serious manner. Students should attempt to obtain maximum benefit from all instruction opportunities and college resources.
- Students are expected to attend all class meetings. This includes days in which a student’s high school is not holding classes. Regardless of the reason for missing a class, it is still the student’s responsibility to obtain information and complete all assignments and exams on time.
- Students are expected to conduct themselves in a responsible manner, including observing the policies of the college. Lack of academic integrity and honesty will not be tolerated. Unacceptable activities include: cheating, plagiarism, falsification of data, helping others violate the honesty policy, resubmitting work and using any unfair advantage.
- Each instructor manages their classroom in their own manner, following their own syllabus. Each student must adjust for differing rules and time-frames set by their instructors.
- Email is a vital means of communication for students and instructors, it is the student’s responsibility to monitor email accounts.
- Iowa Lakes instructors will require students use their Iowa Lakes email accounts for communication.
- Administration Rule 281-22-3 requires that a student anticipating enrollment under the Postsecondary Enrollment Act must inform the school district of the inter participant and that the school district shall inform their students of the availability of the opportunity provided the Act. The law further requires a student or parent to reimburse the local district if he/she fails to complete the course(s) or receive credit.
- The Parent/Guardian/Student signatures on the registration form acknowledges the student’s intent to enroll for course or courses at Iowa Lakes Community College and authorizes release of high school transcripts. It is understood that Iowa Lakes will share enrollment and grading information with the school district. Parent/student signatures also grant permission to Iowa Lakes staff to survey students for research and development purposes.
eCompanion

eCompanion is an educational tool your instructor may choose to use with the traditional face-to-face course. Just as textbooks, movies, whiteboards and handouts are course tools, so is eCompanion. eCompanion enhances the course and communication with students. Your instructor may choose to post lecture notes, exam reviews, syllabus, grades and/or class announcements within eCompanion. eCompanion is not to be confused with an online class, eCompanion is simply an additional component used within a regular face-to-face class.

As soon as you are registered in a class that uses eCompanion (ex: Speech, English Comp), an email will be sent to the email address given on your registration form. If you put a Hotmail, MSN or Yahoo account on your form, please make sure that it is open and accepting emails. This email will have instructions regarding eCompanion as well as your User ID and Password. The correct email MUST be given or the student, instructor and distance learning staff will be unable to communicate. **The same log-in and password will be used to log-in to the Iowa Lakes network.**

User ID: last name, first initial (ex: smithj — this is in most cases, check your email for the correct User ID if this does not work.

Password: Your password is generated by eCollege when you are registered. You will receive an email giving your password.

***Once you have started your Iowa Lakes class, students are required to use their Iowa Lakes account for eCompanion classes.***

<table>
<thead>
<tr>
<th>If an email is not received or your password is forgotten, go to <a href="http://www.iowacconline.com">www.iowacconline.com</a> and click on the Forget your User ID/Password link, and request the password, which will then be emailed to the address. If you would like to change your email, go to:</th>
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<td>• Click on “My Profile” located in the upper right hand corner</td>
<td>• Click on the course link located on your course home page under the gray “eCompanion” bar</td>
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<td>• Enter the correct email address.</td>
<td>• If you experience technical difficulties with the eCollege site, please contact the eCollege helpdesk at 800 970-8228 or by emailing <a href="mailto:helpdesk@iowacconline.com">helpdesk@iowacconline.com</a></td>
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<td>• Scroll to the bottom of the page and click on “Update with New Values”. If you do not click on this button, your change will not be saved.</td>
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<td>• If you experience technical difficulties with the eCollege site, please contact the eCollege helpdesk at 800 970-8228 or by emailing <a href="mailto:helpdesk@iowacconline.com">helpdesk@iowacconline.com</a></td>
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Each student should complete the eCollege Student Orientation Tutorial found on the student homepage. It is important that each student complete the Tutorial which provides information that will familiarize you with the eCollege/eCompanion course management system. Statistics prove that the most successful online student have taken the time to complete the orientation course before starting their eCompanion portion of their course(s).

***For more information, make sure you visit us at iowalakes.edu and click on “College for High School Students”. You may also contact Secondary Programs at 712 852-5257.***