PLANNING/DEVELOPMENT ACTIVITY	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08
Grant Management Activities														
Perkins College	Year End Report													
Tech Prep	Year End Report													
Perkins LEA III	Year End Report													
Assessment and Institutional Effectiveness														
Program Reviews														
Non-Completers Survey				1st Mailing	2nd Mailing	Data Analysis		1st Mailing	2nd Mailing	Data Analysis				
Employers Satisfaction Survey			1st Mailing	2nd Mailing	Data Analysis									
Clay County Fair Survey			CCF			Distribution								
Noel-Levitz Retention Management Survey	Summary Report		Survey Students		Data Analysis		New Student	Data Analysis	Summary Report					
Graduate Follow Up Surveys							1st Mailing	2nd Mailing	Data Analysis					
ACT Student Opinion Survey (FY08, FY10, etc)					Planning					Surveys		Data Analysis		
Entering Student Survey														Survey Stude
Student Before Graduation Survey	Data Analysis							Early Grads	All Students			----------	Data Analysis	----------
CAAP Testing	Data Analysis								CAAP testing			----------	Data Analysis	----------
Update Database with Survey Response Data														
Strategic Planning														
Community Focus Groups														
Meet w/Institutional Advancement to Discuss Priorities														
Focus Groups with Student Senate														
Project Management Guide - Review and Update														
Planning and Development Home Page Updated														
State Accreditation														
Compression Planning for Programs and Projects														

Sep-08	Oct-08	Nov-08	Dec-08
	1st Mailing	2nd Mailing	Data Analysis
1st Mailing	2nd Mailing	Data Analysis	
Survey Students		Data Analysis	Distribution
nts	Data Analysis		